

**CITY OF PALMETTO  
CITY COMMISSION MEETING  
AND CRA BOARD MEETING  
May 2, 2016  
7:00 PM**

Elected Officials Present:

Shirley Groover Bryant, Mayor  
Harold Smith, Vice Mayor, Commissioner, Ward 1  
Tamara Cornwell, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Tambra Varnadore, Commissioner, Ward 2  
Brian Williams, Commissioner, Ward 3

Staff Present:

Mark Barnebey, City Attorney  
Jeff Burton, CRA Director  
Jim Freeman, City Clerk  
Allen Tusing, Public Works Director  
Scott Tyler, Chief of Police  
Amber Foley, Assistant City Clerk

Mayor Bryant called the meeting to order at 7:00 p.m., followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

**PROCLAMATION:** Mayor Bryant presented the National Day of Prayer proclamation to Pastor Jason Lane and Pastor Shelly Riker from PalmettoBUILD and the National Day of Prayer Task Force. National Day of Prayer is May 5<sup>th</sup>.

**PROCLAMATION:** Commissioner Williams presented the Municipal Clerks Week proclamation to Jim Freeman, City Clerk and Amber Foley, Assistant City Clerk. Municipal Clerks Week is May 1-7.

**PROCLAMATION:** Commissioner Davis presented the National Small Business Week proclamation to Michael Gallen, VP Public Policy & Small Business, Manatee Chamber of Commerce. National Small Business Week is May 1-7.

**PROCLAMATION:** Commissioner Smith presented the Teen Pregnancy Prevention Month proclamation to Joan Tomeo, Healthy Teens Coalition Board Member, and Teen Health Educator Jesse Danke.

1. CITY COMMISSION AGENDA APPROVAL

**Motion:** **Commissioner Davis moved, Commissioner Varnadore seconded, and the motion carried 5-0 to approve the May 2, 2016 Agenda with the addition of item 6.A. Ordinance 2016-07 Alarm.**

2. PUBLIC COMMENT

None.

Mayor Bryant recognized County Commissioner Candidate Priscilla Whisenant Trace who was in attendance.

### 3. CONSENT AGENDA APPROVAL

#### A. City Clerk's Office

1. April 4, 2016 Minutes
2. Mid Year Budget Clean-up Resolution 2016-15
3. Special Function Permits:
  - a. It Works! Green Carpet Event 7/11-7/14
  - b. Centerstone Walk for Life 9/24/2016
4. Blalock Walters Legal Bills

#### B. Police Department

1. Ballistic Vest Purchase Budget
2. Budget Resolution 2016-14

Ms. Foley informed Commission that the Centerstone Walk For Life Permit requested that the City of Palmetto Public Works staff set up cones along the entire route, even into the City of Bradenton. She spoke with the applicant to inform them that the City of Palmetto will set up to 3<sup>rd</sup> Avenue (the span of the Green Bridge) but that someone from the City of Bradenton would have to continue setting up cones for the remainder of the route. They will be requesting volunteers set up in Bradenton. Ms. Foley stated that she received the check for the payment of the rental of the park, the Permit fee, and the cost of the Public Works staff.

**Motion: Commissioner Davis moved, Commissioner Smith seconded, and the motion carried 5-0 to approve the May 2, 2016 Consent Agenda.**

### 4. RECLAIMED WATER SYSTEM EXPANSION PLAN

Javier Vargas, Deputy Director Public Works, explained to Commission that this item is for approval for a low-interest loan for 20-years. The loan will be for the expansion of the City's Reclaimed Water System that is part of the 5-year Utilities Capital Improvement Plan (CIP) that was approved by Commission.

Mayor Bryant opened the public hearing.

Mayor Bryant closed the public hearing after hearing no public comment.

**Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to adopt the attached Reclaimed Water System Expansion Plan.**

Discussion:

Commissioner Varnadore questioned the financing of the project. Mr. Freeman explained that this project is covered by the current utility rate study and was also approved in the current CIP. This project was included in and will be funded with the current rate study. Discussion ensued regarding the expansion of reclaimed water to all residents. Mr. Vargas stated that the funding will supplement the project on System 2.

Corbett Alday, Grant Administrator, explained that the agreement can be amended if the City does not use all the funds.

#### 4.A.. RESOLUTION 2016-16 ADOPTION OF RECLAIMED WATER FACILITY PLAN

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), PROPOSED ADOPTION OF RECLAIMED WATER FACILITY PLAN ATTACHED FOR CLEAN WATER SRF, EFFECTIVE THIS DATE.

**Motion: Commissioner Davis moved, Commissioner Cornwell seconded, and the motion carried 5-0 to adopt Resolution 2016-16.**

#### 5. WASTEWATER TREATMENT STATE REVOLVING FUND FACILITY PLAN

Mr. Vargas explained that this item is on the agenda for financing of a Wastewater Treatment Plant equalization basin and related improvements. This project was also part of the 5-year Utilities CIP as approved by Commission.

Mayor Bryant opened the public hearing, and closed the public hearing after hearing no public comment.

**Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to adopt the attached Wastewater Treatment Facility Plan.**

#### 5.A. RESOLUTION 2016-17 ADOPTION OF WASTEWATER TREATMENT PLANT FACILITY PLAN

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), PROPOSED ADOPTION OF WASTEWATER TREATMENT PLANT FACILITY PLAN ATTACHED FOR CLEAN WATER SRF, EFFECTIVE THIS DATE.

**Motion: Commissioner Davis moved, Commissioner Williams seconded, and the motion carried 5-0 to adopt Resolution 2016-17.**

*Mayor Bryant recessed the City Commission meeting at 7:40 p.m. to open the May 2, 2016 CRA Board meeting.*

*Mayor Bryant reconvened the City Commission meeting at 8:36 p.m.*

#### 6. TRAFFIC UPDATE

None.

#### 6.A. Alarm Ordinance Discussion:

This item was carried forward from today's workshop meeting.

Attorney Barnebey informed Commission that this Ordinance was drafted due to the number of false alarms that occur in the City. This Ordinance includes a citation and fine process to hopefully help reduce the number of false alarms.

Chief Tyler informed Commission of the number of alarm calls over the last few years that were false. He researched other jurisdictions and found it not uncommon to have an ordinance with a citation and fine process for these false alarm calls. In the City of Palmetto, what officers are finding, is that they will go on these alarm calls, determine they are false, and contact the key holder. Most of the time, the key holders do not want to respond or come out to the business to take care of the alarm.

In regards to a fine, the first offense is considered a class four with a \$75 fine.

The consensus of the Commission was to bring this Ordinance to the next meeting for a first read.

Commissioner Williams is in favor of this Ordinance, just asked that the Ordinance be consistent with alarm user versus alarm owner.

#### 7. DEPARTMENT HEADS' COMMENTS

Mr. Tusing—informed Commission that the City received the Florida Department Lighting Maintenance and Compensation Agreement for \$266.63 per light. Mayor Bryant will be signing the agreement to accept the funds, a total of \$50,633.04.

8. MAYOR'S REPORT

Mayor Bryant informed Commission that the University of South Florida Community Sustainability Partnership Program is looking at the Historic Preservation Assignment that was submitted to them by the City, along with several other items.

She stated that the City is submitting several projects to the Florida League of Cities for the Stewardship Award.

Mayor reminded Commission that the Board of County Commissioners and the School Board will be meeting for a joint meeting at the Civic Center regarding the half cents sales tax increase.

She asked Commission to confirm to Deanna Roberts as soon as possible if they plan to attend the Florida League of Cities Conference August 18-20.

9. COMMISSIONERS' COMMENTS

Commissioner Davis—thanked Mr. Tusing and his staff for all the work on the living shoreline.

Commissioner Cornwell—announced that her daughter will be graduating from college at the end of the month.

Mayor Bryant adjourned the meeting at 9:00 p.m.

Minutes approved: June 6, 2016

*James R. Freeman*

James R. Freeman  
City Clerk